

ICEF Dubai

For international educators and student recruitment agents from the Middle East, Africa, South Asia and Turkey



Jumeirah Emirates Towers, Dubai • February 11 - 13, 2019



Participant Checklist - Agents

- Do you need a visa?

Please refer to the ► [visa information](#) on our website and aim to have your visa in place four weeks prior to the event.

- Marcom eSchedule PRO opens on [December 12, 2018](#).

Please make sure to complete your profile. You can now start to request meetings with providers and confirm / decline any requests that you will receive.

- Cancellation deadline: If you will not be able to attend the event, please let us know by [January 11, 2019](#).

After this date, a cancellation fee of €300 will come into effect.

- Finalise your Marcom profile for use in the event catalogue by [January 15, 2019](#).

Please remember to upload your photo!

- Marcom eSchedule PRO will close on [February 10, 2019, at 9:00 Dubai time](#).

From then on, the scheduling system will be in view mode only.

- Marcom Onsite will open on [February 10, 2019, at 12 noon Dubai time](#).

Marcom Onsite complements Marcom eSchedule PRO and gives you the opportunity to schedule last-minute meetings and access your schedule during the event.

- [Before departure](#): Print your meeting reports and your hotel confirmation. Don't forget to bring plenty of business cards!