ICEF Africa - Agent Hotel Upgrade Form
June 24 - 26, 2026
Kempinski Hotel Gold Coast City Accra

icef
CONNECT. RECRUIT. GROW.

Your Details (as it appears on your passport)

☐ Mr ☐ Ms Last name _____ First name _____

Date of Birth: _____ Passport Number _____

In case of sharing a twin or a double room, please indicate the name of the second person.

Please note that if second person is not participating in ICEF Africa the additional charge of 150 EUR will apply.

☐ Mr ☐ Ms Last name _____ First name _____

Rate

June 24 - 27 (3 nights)	☐ **USD 480 for 3 nights (total)**	Single Room	☐
		Twin Room	☐
		Double Room	☐

Please note: Above supplementary rate is per room for 3 nights and includes service charges.
Earliest possible check-in time is 15:00 and latest possible check-out time is 12:00 noon. Anyone occupying a room past check-out time up until 18:00 will have to pay a late check-out surcharge. After that time a full day's charge will apply.

Breakfast is included.

Payment

You will be invoiced for your upgrade fee by ICEF. The upgrade fee is non-refundable in case of cancellation.
An updated new hotel confirmation will be provided after invoice is settle.

☐ **I agree to the booking, payment and no-show Terms and Conditions stated in this document**

Signature _____ Date _____