

Shipping Label

ICEF Dubai • February 12 – 14, 2026



Event:	ICEF Dubai	Point of Contact	
Date:	February 12 – 14, 2026	Name:	Roseline D'Souza
Address:	Jumeirah Emirates Tower, Sheikh Zayed Rd – Trade Center Second – Trade Centre 2 – Dubai – United Arab Emirates	Tel No:	+9714 3198649
		Email:	roseline.dsouza@jumeirah.com

Delivery / Shipping Window

- Your promotional material for ICEF Dubai should arrive **starting from February 10, 2026** within a delivery window of **8:00am to 6:00pm**

Labeling & Identification

- Use ICEF's official delivery label (please see below).
- Clearly print: Organisation / Company name, Table or Booth number, Total number of packages (e.g., "Box 1 of 3").

Shipping Documents & Customs

- Enclose a proforma invoice marked: *"Information material for exhibition"* (paper-based only – brochures, flyers, etc.)
- Declare a total shipment value of **€0**.
- Clearly state on all shipping documents: **All fees, taxes, and customs duties will be paid by the sender and goods are of no commercial value.**

Important Note

ICEF and the venue are **not responsible for customs clearance**. Couriers must handle all related processes. Shipments requiring customs fees on delivery will be **rejected**. ICEF accepts **no liability** for delays, loss, damage, early arrivals, or customs issues. All shipments are **at the sender's risk**. We strongly advise you to: Keep copies of all shipping documents, Use tracked courier services and Confirm delivery before the event.

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	Shipping From	
	Sender's Contact (Name + Contact)	
	Sender's Company	
	Shipping To	
	Shipping Address	Jumeirah Emirates Towers, Roseline D'Souza Sheikh Zayed Rd – Trade Center Second – Trade Centre 2 – Dubai – United Arab Emirates
	ICEF Event Name	ICEF Dubai 2026
	Table / Booth Number	
	Number of Pieces (E.g. Box 1 of 5)	
	Venue Contact	