Dear Sir/Madam,

Greetings from Four Points by Sheraton Downtown/Sheikh Zayed Road Dubai

To all those who need visa assistance, please be informed of our visa requirements as follows:

1. Valid and confirmed Room Reservation with Points by Sheraton Downtown or Four Points by Sheraton Sheikh Zayed Road
2. Duly filled and signed Visa Application Form
3. Prepayment for visa fee AED 350 and AED 5000/ for Security deposit thru payment gateway link
4. Scanned, clear copy of valid passport (Validity: minimum 6 months from the date of travel).
5. A colored clear digital personal picture with maximum size 40kb and dimensions 4.3cm x 5.5cm in JPG format.
6. Copy of Return Flight Ticket
7. Copy of English Birth Certificate (applicable for visa applicant 18 years and below)

Kindly be informed that the visa will be processed within five working days (minimum) excluding Fridays, Saturdays and any declared Public Holidays.

Four Points by Sheraton Downtown: reservations.downtowndubai@fourpoints.com

Four Points by Sheraton Sheikh Zayed: reservations.szrdubai@fourpoints.com

We can only process the visa once all the requirements are complete.

Best regards,

Reservations Department
Four Points by Sheraton Downtown/Sheikh Zayed Road
Dubai, UAE
Tel: (971 4) 3169800
Fax: (971 4) 3230353
SERVICE VISA APPLICATION FORM

PLEASE COMPLETE THE FORM IN CAPITAL LETTERS

PLEASE INDICATE YOUR CONFIRMATION NO#

<table>
<thead>
<tr>
<th>DATES (DD/MM/YY)</th>
<th>ARRIVAL DATE:</th>
<th>DEP. DATE:</th>
</tr>
</thead>
</table>

PERSONAL DETAILS

<table>
<thead>
<tr>
<th>FAMILY NAME:</th>
<th>FIRST NAME:</th>
</tr>
</thead>
<tbody>
<tr>
<td>FATHER’S NAME:</td>
<td>MOTHER’S NAME:</td>
</tr>
<tr>
<td>SPOUSE NAME:</td>
<td></td>
</tr>
<tr>
<td>RELIGION:</td>
<td></td>
</tr>
</tbody>
</table>

PROFESSION:

<table>
<thead>
<tr>
<th>CONTACT ADDRESS</th>
<th>CITY/COUNTRY:</th>
<th>EMAIL:</th>
</tr>
</thead>
<tbody>
<tr>
<td>TEL:</td>
<td>Fax:</td>
<td></td>
</tr>
</tbody>
</table>

PURPOSE OF VISIT

Corporate ☐ Leisure ☐

________________________________________________________
(Name of Company and Contact person with Phone number)   __________________________________________________
(Local Conatct in Dubai with Phone number)

Kindly note that any errors in the above may render the visa invalid.
The guest’s passport must be valid for at least six months from the date of arrival.
Passport copies are requested along with colored clear digital personal picture. Your passport must not contain any Israeli stamp or entry visa.

CHARGES:
The visa charges are non-refundable, in case of no-show, cancellation or if visa is rejected by the Immigration, the visa fee of AED350/- is prepaid thru payment gateway link.

IMPORTANT INFORMATION:

- All persons entering the U.A.E. require an entry permit with the following exceptions: Citizens of UK, France, Italy, Germany, Holland, Belgium, Luxembourg, Switzerland, Austria, Sweden, Norway, Denmark, Portugal, Ireland, Greece, Finland, Spain, Monaco, Vatican City, Iceland, Andorra, San Marino, Liechtenstein, USA, Australia, New Zealand, Japan, Brunei, Singapore, Malaysia, South Korea and GCC residents (with a residency valid for more than 6 months from the date of entry).
- The visa is valid for single entry only and the duration of stay is limited to 14 days from the date of arrival & can not be renewed. The visa can only be applied within 14 days prior to arrival. The UAE authorities will impose penalty charges AED 200 per day for every day of overstay. As per U.A.E. Law and Regulations it is compulsory for you to stay at our Hotel for the entire visit since we are your sponsor; you are not permitted to stay at another hotel or location. In case your departure from U.A.E. is not from Dubai airport, once you reach your destination, kindly fax us your passport copy with EXIT stamp to avoid overstaying. Please be informed that overstaying will lead to abscending case & will imposes a strict penalty and is punishable under the Immigration Law of Dubai, United Arab Emirates.
- The Four Points by Sheraton Downtown / Sheikh Zayed Road hotel reserves the right to refuse any application.
  - Visa charge is AED 350. Any additional visas provided for the kids in the same passport, the charges would be AED150/- per child. Original visa if required would be charged at AED200/- per visa (including courier charges).
  - Please be informed that a minimum of 3-5 working days are required to process an urgent visa. Once approved by the authorities, a copy will be forwarded to the guest. The is an electronic visa.
- Should the visa holder be denied entry to UAE, the hotel shall not be held responsible. The United Arab Emirates Immigration is the sole authority to grant entry permission to the country.
- Visa charges, once applied are non-refundable.

.................................................. Signature ..................................................
.................................................. Date ..................................................