

# ICEF Central Asia Focus

For international educators and service providers, and student recruitment agents from Central Asia



Ritz-Carlton Almaty • March 28 – 29, 2019

## Participant Checklist - Educators & Service Providers

- Marcom eSchedule PRO opens on [February 11, 2019](#).  
Please make sure that payment has been settled in order to be able to schedule meetings straight away and to complete your profile on the system.
- Please visit the Ritz-Carlton Almaty [▶online booking link](#) to make your reservation by [February 24, 2019](#).
- Do you need a visa?  
Please refer to the [▶visa information](#) on our website. The cut-off date for invitation letter requests is [February 28, 2019](#).
- Finalise your Marcom profile for use in the the event catalogue by [March 8, 2019](#).
- Marcom eSchedule PRO will close on [March 27, 2019, at 9:00](#) Almaty time.  
From then on, the scheduling system will be in view mode only.
- [Before departure](#): Print your meeting reports. Don't forget to bring plenty of business cards!