

ICEF Moscow

For international educators and student recruitment agents from Russia, Eastern Europe, Central Asia and the Caucasus



ICEF
Events



The Ritz-Carlton, Moscow • March 23 – 25, 2019

From / Organisation: _____

Date: _____

The Ritz-Carlton, Moscow - Tourist Visa Support Form

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Moscow 125009

Russia

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Welcome to The Ritz-Carlton, Moscow. We are looking forward to providing you with a visa support voucher. **Please be so kind to complete the form and send it back to the above email address or fax number with a copy of your passport.** A separate form should be completed for each traveller. We will send you a voucher in return which is for presentation at the Embassy of the Russian Federation when **applying for a tourist visa. Vouchers will be issued only for the period of the reservation at our hotel.**

Tourist visa support request (Please type or print in capital letters)

Family/Last name of guest _____

First and middle name of guest _____

Date of birth _____ Sex male female

Passport number _____

Passport date of issue (dd/mm/yyyy) _____

Passport date of expiry (dd/mm/yyyy) _____

Passport issued by _____

Guest's citizenship _____

Guest's departure city and country _____

Hotel reservation number _____

Dates of stay (arrival and departure) _____

Email address _____

Contact telephone number with the country code _____

Contact fax number with the country code _____

Credit card type and number _____ Expiry date _____

We are pleased to provide a visa support voucher at no additional cost. However, in case the reservation is cancelled after services are provided, please charge my credit card with a penalty amount of 2,500 RUB per set of documents.

Yes, I accept these conditions

Signature of cardholder _____

PLEASE NOTE THAT THE ISSUE OF OUR VISA SUPPORT DOCUMENTS DOES NOT MEAN A VISA WILL AUTOMATICALLY BE GRANTED. THIS DECISION IS TAKEN BY THE RUSSIAN EMBASSY OR CONSULATE WHERE YOUR APPLICATION IS PRESENTED.

Visa support documents will be issued within the period of 24 hours upon receipt of completed forms.

► **email to: rc.mowrz.reservations@ritzcarlton.com or ► Fax to: +7 495 642 7121**