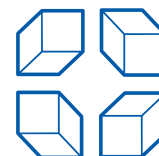


The ICEF Berlin Workshop and Work & Travel

Connecting international educators and work & travel professionals with the world's best agents



ICEF
Workshops



Hotel InterContinental, Berlin • November 4 - 6, 2018

Visa Support (Invitation Letter)

The deadline to request Visa Support from ICEF is October 4, 2018.

Please note that the official invitation letter can only be issued for the following time period:

November 4 - 7, 2018.

Organisation Details

Company Name _____ Department _____
Mailing Street _____ Postal Code _____
Country _____ City _____

First Representative

Invitation required (original documents, **EUR 89**) Invitation required (pdf version only, **EUR 29**) Invitation not required

Please print your name as it appears in your passport.

Mr Ms First Name _____ Last Name _____
Date of Birth _____ Passport No. _____
Position in Organisation _____

Second Representative

Invitation required (original documents, **EUR 29**) Invitation required (pdf version only, **EUR 29**) Invitation not required

Please print your name as it appears in your passport.

Mr Ms First Name _____ Last Name _____
Date of Birth _____ Passport No. _____
Position in Organisation _____

Payment

You will be invoiced by ICEF. Invoices are payable upon receipt and can be paid either by bank transfer or by credit card. You will find further information on the invoice.

Terms and Conditions

EUR 89 for the first representative + EUR 29 for the second representative (NB: Second representative EUR 29 fee applies only if documents are prepared and sent by courier at the same time as for the first representative, otherwise the EUR 89 fee will apply). You will receive a copy of the invitation letter by e-mail. The original letter will be sent to you by courier once you have confirmed that the email copy is correct and we have received your full payment. Please note that the invitation letter processing fee is non-refundable.

Name _____ Signature _____

Place and date _____

By signing you acknowledge the accuracy of information provided and agree to the terms and conditions above.

► **Fax to: +49 228 201 19 44 or email to visasupport@icef.com**