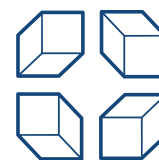


# The ICEF Moscow Workshop

Meet quality student recruitment agents from Russia, Eastern Europe, Central Asia and the Caucasus



The Ritz-Carlton, Moscow • March 23 – 25, 2012



**ICEF**  
Workshops

From / Organisation: \_\_\_\_\_

Date: \_\_\_\_\_

## Ritz-Carlton, Moscow - Tourist visa support form

Tverskaya Street 3

Moscow 125009

Russia

Tel: +7 495 225 8888

Fax: +7 495 225 8400

E-mail: ► [rc.mowrz.reservations@ritzcarlton.com](mailto:rc.mowrz.reservations@ritzcarlton.com)

Welcome to The Ritz-Carlton, Moscow. We are looking forward to providing you with a visa support voucher. **Please be so kind to complete the form and send it back to the above fax number with a copy of your passport.** A separate form should be completed for each traveller. The voucher is for presentation at the Embassy of the Russian Federation when **applying for a tourist visa. Vouchers will be issued only for the period of the reservation at our hotel.**

### Tourist visa support request (Please type or print in capital letters)

Family/Last name of guest \_\_\_\_\_

First and middle name of guest \_\_\_\_\_

Date of birth \_\_\_\_\_ Sex    male  female

Passport number \_\_\_\_\_

Passport date of issue (dd/mm/yyyy) \_\_\_\_\_

Passport date of expiry (dd/mm/yyyy) \_\_\_\_\_

Passport issued by \_\_\_\_\_

Guest's citizenship \_\_\_\_\_

Guest's departure city and country \_\_\_\_\_

Hotel reservation number \_\_\_\_\_

Dates of stay (arrival and departure) \_\_\_\_\_

Email address \_\_\_\_\_

Contact telephone number with the country code \_\_\_\_\_

Contact fax number with the country code \_\_\_\_\_

Credit card type and number \_\_\_\_\_ Expiry date \_\_\_\_\_

In case the reservation is cancelled after services are provided, please charge my credit card with a penalty amount of 2,500 RUB per set of documents.

Yes, I accept these conditions

Signature of cardholder \_\_\_\_\_

**PLEASE NOTE THAT THE ISSUE OF OUR VISA SUPPORT DOCUMENTS DOES NOT MEAN A VISA WILL AUTOMATICALLY BE GRANTED. THIS DECISION IS TAKEN BY THE RUSSIAN EMBASSY OR CONSULATE WHERE YOUR APPLICATION IS PRESENTED.**

This agreement is valid until full payment for services, listed above, is received by the hotel, and has no time limit. Visa support documents would be issued within the period of 24 hours upon receipt of completed forms.

► **Fax to: +7 495 225 8400**